

# STETCHWORTH PARISH COUNCIL

Clerk: Mrs. Karen Peck

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## AGENDA

**Notice of Meeting** to be held on 21<sup>st</sup> October 2025 at The Ellesmere Centre (Gredley Room) at 7pm. All members of the Council are hereby summoned to attend a meeting of Stetchworth Parish Council for the purpose of transacting the business as set out below. Members 7 Quorum 3.

### THE MEETING IS OPEN TO THE PUBLIC (INCLUDING THE PRESS)

Mrs Karen Peck Clerk to Stetchworth Parish Council

KC Peck 14.10.2025

- 211025/1 Apologies for Absence (Local Government Act. 1972 s.85 (1))**  
To receive and approve apologies for absence.
- 211025/2 To Receive Declarations of Pecuniary and non-Pecuniary Interest**  
Councillors to declare any personal and/or pecuniary interest in any item on the agenda and to inform the Chairman if they wish to speak on the matter during the Public Forum.
- 211025/3 Open Forum for Public Participation**  
An opportunity for parishioners to address Parish Councillors and for Councillors declaring a prejudicial interest to address the meeting in relation to the business to be transacted.
- 211025/4 To Approve the Minutes of Stetchworth Parish Council held on 19<sup>th</sup> August 2025**
- 211025/5 District & County Councillors' Reports**
- 211025/6 The Ellesmere Centre Report**
- 211025/7 Council Business:**
1. Cycle Lane Proposal
  2. To discuss the request from the PCC to pay the Latta Hire one off service invoice
  3. Parking Issues and LHI
  4. Broken Play area equipment
  5. Purchase of a Wreath for Remembrance Sunday
  6. LGR Preferred Options
  7. Kingsway Solar
- 211025/8**
- a) **Finance** - to approve accounts for payment:
- |  |      |         |
|--|------|---------|
| August                                     |      |         |
| HMRC, Wages and Expenses                   | BACs | £676.98 |
| RH Landscapes – Grass cutting              | BACs | £456.00 |
| TBM – Microsoft 365 and domain and support | BACs | £69.75  |
| Unity Trust Bank – service charge          | BACs | £6.00   |
| The Ellesmere Centre – VJ Donation         | BACs | £200.00 |
| Wayne Bell – padlock                       | BACs | £28.77  |
| H Kemp-Reynolds – Bench repair             | BACs | £298.36 |
| September                                  |      |         |
| HMRC, Wages and Expenses                   | BACs | £520.40 |
| Unity Trust – Service Charge               | BACs | £6.00   |
| TBM – Microsoft 365 and domain and support | BACs | £33.75  |
| Ellesmere Centre – Hire                    | BACs | £12.00  |
| RH Landscapes – Grass Cutting              | BACs | £312.00 |
| October                                    |      |         |
| HMRC, Wages and Expenses                   | BACs | £577.73 |
| Unity Trust – Service Charge               | BACs | £6.00   |
| TBM – Microsoft 365, domain and support    | BACs | £33.75  |
| RBL Wreath Donation                        | BACs | £25.00  |
| RH Landscapes – Grass Cutting              | BACs | £312.00 |
| Redshoes – Payroll Services                | BACs | £50.40  |
| Play and Leisure – Seesaw parts            | BACs | £470.47 |
| Mr M Whymer – Grass Cutting                | BACs | £250.00 |
| MWP – See Saw Repair work                  | BACs | £120.00 |
| Scribe – Account Renewal                   | BACs | £391.68 |
| Stetchworth PCC- LHL Service reimbursement | BACs | £38.40  |
- b) To note monies received:  
ECDC – 2<sup>nd</sup> Instalment Precept £10039.50  
Unity Trust Bank Interest £184.44
- c) To accept bank reconciliations for 30<sup>th</sup> September 2025
- 211025/9 Planning**
- (a) To receive planning application decisions and tree works: -  
**25/00720/FUL 10 Coopers Close, Stetchworth - Approved**  
Single storey rear extension  
**25/00681 76 High Street, Stetchworth - Approved**

Enlarging three windows to the east elevation, infill of shelter on the east elevation, removal of secondary front door, demolish single garage, reinstate garden wall on boundary, conversion of double garage and construction of new orangery.

**25/00980/TPO 8 Ley Road, Stetchworth - Approved**

T1 Ash re-pollard, T2 Sycamore – Reduce

**25/00929/FUL Ellesmere Centre, Stetchworth – pending consideration**

First floor over the existing squash court, through floor it to provide wheelchair access, new fire escape doors and emergency escape stair, new windows to SE elevation.

(b) To consider planning applications received: -

**211025/10**     **Date of Next Meeting & Matters for Future Consideration –16<sup>th</sup> December 2025** at 7pm Gredley Room, The Ellesmere Centre